

**TUSKEGEE-MACON COUNTY HEAD START
ANNUAL PUBLIC REPORT
FY 2011**

(A) Total Amount of Funds Received

• **State Pre-K Funds**

SOURCE	AMOUNT	DESCRIPTION
Office of School Readiness (OSR)	\$74,596	Fully Funded (Classroom 1)
Office of School Readiness (OSR)	\$45,000	Excellence Grant (Classroom 2)

• **Federal Funds**

SOURCE	AMOUNT	DESCRIPTION
Department of Health & Human Services	\$2,254,566	Annual Head Start Budget
Department of Health & Human Services	\$9,129	T/TA Education Degree Advancement (For Teachers Only)
Department of Health & Human Services	\$12,852	Landscape (Grounds) (Lewis Adams Center)
Head Start Body Start	\$10,000	Playgrounds (Notasulga & Faces Centers)
US Department of Agriculture	\$232,743	Child and Adult Care Food Program (CACFP)

• **Donated Funds**

SOURCE	AMOUNT	DESCRIPTION
Family & Community Partnerships	\$125	One – Time
Education	\$2,328	One – Time
Disabilities	\$180	One – Time
Miscellaneous (i.e., interest income, other donations)	\$594	One – Time

(B) Budget Expenditures

- The funds received by the program covered operating costs and services such as rent, utilities, telephone, multiple services for the children, parents and staff, supplies, equipment, maintenance, training and technical assistance, transportation, salaries and fringes.
- Proposed funding for the next fiscal year will be utilized in the same manner.

(C) The program served the federally funded number of required children (307), which consisted of 297 families. The average monthly enrollment was approximately 85%. At least 90% of the children served were from income eligible families. At least 10% of the children served were children with special needs.

(D) The last Triennial Federal Review was conducted May 2009. The results of the Federal Review revealed one issue of non-compliance. The program had its follow-up Federal Review on December 1, 2009 at which time the non-compliance was reviewed and recorded as being in compliance. The program is expected to have its next Triennial Federal Review at any time between Fall 2011 and Spring 2012.

The program's last financial audit review for 2010 was completed and submitted to all required organizations. The financial audit review for 2011 is expected to be completed on schedule, by or before June 2012.

- (E) 99% of children enrolled received medical exams. 97% of children enrolled received dental exams.
- (F) Parents enrolled in the program were encouraged to participate in several parental involvement activities:
- Parent Training/Enrichment Workshops
 - Parents are surveyed to determine their identified need.
 - Parent Center Committee
 - Parents of each center meet monthly to discuss and plan activities.
 - Policy Council
 - Shares the governing responsibility with the Head Start Director, Executive Director and the Board of Directors (City Council). This group meets monthly. Members are elected from each Parent Center Committee. This group also includes community representatives and a member of the City Council to serve as Policy Council/Board Liaison.
 - Field Trips
 - Must be developmentally appropriate and can be planned by staff and parents.
 - Parent Social
 - The program gives all parents, one time during the year, an opportunity to come together, socialize and watch their children perform.
 - Volunteer
 - Opportunities are available in all service areas of the program.
- (G) The program has made several efforts to prepare children for entering kindergarten by helping to develop skills that are essential for Kindergarten readiness and fostering the transition from Head Start to Kindergarten. Readiness skills include but are not limited to:
- Language Development –
 - Develop listening and oral skills, practice following directions and participate in simple repetitive poetry.
 - Movement/Physical Development –
 - Encourage exploring movements of own body through large motor skills and develop fine motor skills related to writing.
 - Writing –
 - Practice writing, specifically name writing and practice drawing simple shapes.
 - Reading Comprehension –
 - Experience reading as an enjoyable and useful activity, understand concepts of print, use picture cues to understand the text, and develop early reading skills such as, following the text, sequencing, retelling and predicting.
 - Phonological Awareness –
 - Practice letter recognition, phonemic-awareness and use rhyming and pictures to decode words.
 - Science –
 - Learn age appropriate scientific concepts, such as: life process of plants and animals, observing changes and health and safety.

- Math –
 - Encourage practice counting, making comparisons, sorting, identifying and drawing shapes.
- Technology –
 - Learn and practice with basic computer features and participate in developmentally appropriate software activities.
- Social Studies –
 - Learn age-appropriate concepts, such as: holiday traditions and community cultures.
- Social Development –
 - Develop personal responses; learn social skills, such as: making friends, being kind, cooperating, sharing, being responsible, being truthful, playing fair, respecting others and developing self-esteem.
- Arts –
 - Encourage exploring variations in colors, shapes and form.
- Field Trip (Transition Activity) –
 - Participate in field trips to the Kindergarten school, meet the staff and have lunch in the cafeteria.
- Records Transfer –
 - Meet with Kindergarten personnel and assist parents with the transfer of their child's records.