

TUSKEGEE-MACON COUNTY HEAD START JOB ANNOUNCEMENT

POSITION: Teacher Assistant

REQUIRED JOB PERFORMANCE:

This position is responsible to the Teacher in planning and providing a stimulating and comprehensive learning environment for pre-school children in accordance with the overall goals of the Tuskegee-Macon County Head Start Program and the Head Start Performance Standards.

QUALIFICATIONS:

- Must possess a minimum of a High School Diploma. Child Development Associate (CDA) desired. Will give selected candidate one year to obtain CDA, if deemed necessary.
- Must have at least one (1) year experience working with pre-school aged children
- Must be able to walk, squat, kneel, bend and sit on the floor
- Possess a valid driver's license and automobile liability insurance
- Possess certificate in Child/Infant CPR and First Aid
- Must meet criteria for background screening as required for child care licensing regulations

SKILLS AND ABILITIES

- Good verbal and written skills
- Ability to lift and/or move up to 30 lbs.
- Ability to work and communicate with people from various socio-economic and multi-cultural backgrounds
- Computer skills are a plus

Full Time Position w/Benefits

For an application:

City of Tuskegee

Human Resources Administration

P.O. Box 830687

101 Fonville Street - Municipal Complex

Tuskegee, AL 36083

To apply on-line: www.tuskegeealabama.gov

For more information, call: 334-724-2116 or 334.720.0548

DEADLINE TO ACCEPT APPLICATIONS:

June 25, 2010